Set #3

**Coordinator**

“Come on, let’s get moving. No slacking.”  
“We only have ____ time to finish this question.”  
“What does the model/chart/picture tell us?”

- **Participate** actively.
- **Reach** an agreement with your team members before you write anything down. Write answers that are clear and complete.
- **Keep track** of time, so your team can meet the goals for the day.
- **Push** everyone to get all their work down and to stay focused on your tasks.

Make sure everyone does their assigned job.

**Spokesperson**

“Here’s what my team found out…”  
“I will share ____ with the class, are we in agreement?”  
“Let’s ask if we can check with another team before we proceed.”  
“Why did we decide that was the correct answer?”

- **Participate** actively.
- **Reach** an agreement with your team members before you write anything down. Write answers that are clear and complete.

**Encourager/Cheerleader**

“You did a great job on your task today!”  
“I think you made a really good point when you said ____.”  
“We had trouble coming to an agreement but I’m glad we worked through it together.”  
“I think we are on the right track. Let’s keep going!”

- **Participate** actively.
- **Reach** an agreement with your team members before you write anything down. Write answers that are clear and complete.
- **Notice** and **tell** other members what they are doing to help your learning team succeed.
- **Suggest** specific actions that each member can take to improve how well the team works together to meet goals.

**Reader**

“Okay, I’ll read the activity out loud for everyone.”  
“Everyone follow along as I read.”  
“Does anyone need me to reread that question?”  
“Are there any words we don’t understand?”

- **Participate** actively.
- **Reach** an agreement with your team members before you write anything down. Write answers that are clear and complete.

**Read every word in the activity**, so everyone follows the same order of activities.

- **Read slowly enough** that other team members can read along and process the information well.

**Ask questions** of the teacher; **report out** your team’s data to the class; interact with other teams to compare results.

**Write answers** on the white board, under the document camera, on a flip chart page, or wherever your teacher directs.