



The POGIL Project's SPUR⁺ Official Grant Guidelines

When Rick Moog received the American Chemical Society's 2016 Pimentel Award for outstanding contributions to chemical education, he accepted the award on behalf of The POGIL Project and the entire POGIL community—noting that in true POGIL[®] fashion, you can't do it alone. In honor of the Pimentel Award, and in celebration of the POGIL community and the power of people working together to bring about lasting change in education, The POGIL Project has introduced SPUR⁺.

POGIL SPUR⁺ is designed to promote new ideas and to *spur* collaboration between POGIL community members through small seed grants of up to \$2500 for proposals that further the goals of The POGIL Project as described in its current strategic plan. The original SPUR grant program ran from 2007-2009 and funded 17 proposals, resulting in many significant and successful projects still in use today.

Dates for POGIL SPUR⁺

- There will be one "round" of awards each year.
- The application period will be July 1 through September 15 (Deadline 5:00 p.m. E.T. on September 15)
- Decisions will be made by November 15.
- Start dates for projects will be between January 1 and July 1 of the following year.

SPUR⁺ Details

- Priority will be given to new projects with a likely lasting impact that serve to further the goals of The POGIL Project (as currently defined in its strategic plan), are not likely to happen without funding, and that demonstrate a strong connection to The POGIL Project and its Strategic Plan. Follow-up proposals are less likely to be funded.
- The POGIL Project shall have a right of first refusal to publish any pedagogical activities or materials developed directly with SPUR⁺ funding under its standard publication terms. Any exceptions must be clearly requested and explained in the application to be considered.
- Maximum grant: \$2500.
- Up to two SPUR⁺ grants will be offered each year, depending on available funding.
- Funds will be distributed as reimbursements for expenses described on the approved proposal budget.
- Projects should be completed within two years, unless an extension is approved by The POGIL Project National Office.

- For projects that include research involving human subjects at the post-secondary level, the SPUR⁺ program requires approval of the research component of the funded project by an institution's Institutional Review Board (IRB) to assure compliance with all laws and accepted practices regarding the protection of any human subjects. IRB approval is not needed to apply for a SPUR⁺ grant, but will be required to start the funded project. There will be no reimbursement of expenses for any aspect of the project prior to IRB approval. If you are considering a project that is going to involve human subject research with minors, please contact the POGIL National office to discuss before applying for a SPUR⁺ grant.

Decisions on SPUR⁺ Awards

- Final decisions will be made by The POGIL Project Steering Committee.

Not Covered by SPUR⁺

- No indirect costs can be charged.
- When submitting expenses for meals, no alcohol costs can be charged.
- Typically, projects that request money to pay stipends solely for the purpose of writing/developing activities are not funded. Extenuating circumstances that require a stipend solely for the activity writing to occur may be considered if this aspect is thoroughly explained.
- Typically, equipment is not funded unless essential to the project. If approved, equipment will become the property of The POGIL Project at the completion of the project.
- Typically, expenses related to presenting work at a professional meeting will not be eligible for SPUR⁺ funding.

SPUR⁺ Eligibility

- To apply, co-applicants must have participated in at least 6 hours of POGIL Project workshops (equivalent to one full-day POGIL workshop). This requirement does not apply to "Additional Key Personnel" (see below).
- Current members of The POGIL Project Steering Committee are not eligible to be either co-applicants or key personnel.

Proposal Process and Format

Apply online at <https://goo.gl/forms/HcHjAdwDgyYtZ6P62>

- The proposal includes:
 - **Project Title**
 - **Co-applicants/Project Leaders:** Each proposal must have at least two people as co-applicants. The co-applicants will also be the designated project leaders/key personnel (the proposal may also include additional key personnel who are not co-applicants or project leaders). For each co-applicant, include name, title/field of study, phone number, email address, institution, institution address, and 250-word (maximum) description of background related to the proposed project. The background description

should include the co-applicant's use of POGIL in teaching and involvement in The POGIL Project community. Additionally, indicate the most recent POGIL workshop facilitated or attended, and include the name, institution/company, affiliation, phone # and email address for two professional references.

- **Project Description:** Maximum 1000 words. Include the proposal's connection to The POGIL Project and The POGIL Project's Strategic Plan, goals for the collaboration, and expected timeline, and whether or not the proposal includes research that involves human subjects.
- **Additional Key Personnel:** Maximum 250-word description of background related to the proposed project for any additional key personnel. As relevant, include the use of POGIL in teaching and involvement in The POGIL Project community. If applicable, indicate the most recent POGIL workshop facilitated or attended.
- Involvement, if any, of a POGIL Project Steering Committee member.
- **Categorized budget description (Travel Costs:** airfare, mileage, tolls, parking, car rental, lodging, other travel costs; **Food Costs:** meals, snacks, meals in transit, other food costs; **Meeting Costs:** room rental, equipment costs, other meeting costs; **Materials Costs;** **Other Costs.** Additionally, please include a brief, half-page budget justification/narrative).
- **Publication of Pedagogical Activities or Materials:** A statement that (1) confirms agreement to The POGIL Project's right of first refusal to publish any pedagogical activities or materials; or (2) explains any requested exception; or (3) indicates that no publishable pedagogical activities or materials will be developed during the project.

Reports for Approved Projects (to be submitted online)

- **Initial Report:** Brief (2-page) initial report due three months after the start date of the project. Report should briefly describe the use of the funds and activities undertaken as a result of this grant by addressing:
 - Impact and assessment (include progress towards project goal/strategic plan goal)
 - Challenges
 - Evaluation and lessons learned
 - Funding and finances
- **Final Report:** Final report is due when the project is completed. Projects will be completed no more than two years after the start date of the project. Report should describe the use of the funds and activities undertaken as a result of this grant by addressing:
 - Evaluation and lessons learned
 - Funding and finances
 - Copy of final product (if applicable)
 - Next steps (if applicable): How will this project continue to move forward?

Questions? Visit our website at www.pogil.org or contact Britton Miller in The POGIL Project National Office at: 941-350-2959 (Cell) or britton.miller@pogil.org.