



## How to Apply for a POGIL SPUR<sup>+</sup> Grant

### Key Dates:

**Application deadline:** Applications are due by 5 p.m. E.T. on September 15, 2018.

**Decision date:** Decisions will be made by November 15, 2018.

**Project start dates:** Start dates for projects will be between January 1 and July 1 of 2019.

### Two steps to submit your proposal:

1. Develop your proposal using the guidelines below.
2. Enter your proposal information into the following Google Form: <https://goo.gl/forms/LGeBU4VAsX7ckh193>  
Questions? Contact Britton Miller in The POGIL National Office at [britton.miller@pogil.org](mailto:britton.miller@pogil.org) or 717-358-4702.

### Proposals must include the following:

- **Project Title**
- **Co-applicants/Project Leaders:** At least two people need to apply as co-applicants. The co-applicants will also be the designated project leaders/key personnel (your project may also include additional key personnel who are not co-applicants or project leaders). Additional co-applicants are allowed but not required.  
For each co-applicant, please include:
  - Name, title, field of study, phone number, email address
  - Institution name/Institution address
  - Two professional references: include the name, title, institution/company, affiliation, phone # and email address for two professional references
  - 250-word (maximum) description of background related to the proposed project. Description should include the applicant's use of POGIL in teaching, and involvement in The POGIL Project Community. Additionally, please indicate the most recent POGIL workshop facilitated or attended.
- **Project Description:** Maximum 1000 words. When describing your project, make sure you include:
  - Your project's connection to The POGIL Project and expected timeline
  - How your project achieves the specific goal or goals of The POGIL Project's Strategic Plan: <https://pogil.org/about-the-pogil-project/pogil-strategic-plan>
  - How the collaboration enhances your project, projected outcomes/product(s)
  - Whether or not your project includes research involving human subjects
  - How you plan to assess your project
  - Expected timeline
  - How you see your project moving forward after the SPUR<sup>+</sup> grant (if applicable)
- **Additional Key Personnel:** Maximum 250-word description of background related to the proposed project for any additional key personnel. As relevant, include the use of POGIL in teaching and involvement in The POGIL Project community. If applicable, please indicate the most recent POGIL workshop facilitated or attended.
- Involvement, if any, of a POGIL Steering Committee member in your project.
- **Categorized budget description**
  - a. **Travel Costs:** airfare, mileage, tolls, parking, car rental, lodging, other travel costs
  - b. **Food Costs:** meals, snacks, meals in transit, other food costs
  - c. **Meeting Costs:** room rental, equipment costs, other meeting costs
  - d. **Materials Costs**
  - e. **Other Costs**
  - f. **Additionally,** please include a brief, half-page budget justification/narrative
- **Publication of Pedagogical Activities or Materials:** A statement that (1) confirms agreement to The POGIL Project's right of first refusal to publish any pedagogical activities or materials; or (2) explains any requested exception; or (3) indicates that no publishable pedagogical activities or materials will be developed during the project.